

Peniel
PRE-ADMISSION CHECKLIST

Contact Information: Peniel
Attention: Admissions Department
Post Office Box 250
Johnstown, Pennsylvania 15907

Phone: (814) 536-2111 Fax: (814) 539-2871 E-mail: penielintake@aol.com

- The person seeking treatment must contact Peniel either by phone or mail
- Carefully and accurately completed Admission's Application (see application on website)
- Photo of applicant as well as photos of any visible tattoos, marks or scars. Please send a photo of the applicant only. Please avoid wearing dark glasses or hats in photo. This may be submitted by mail or e-mail.
- Physical examination report and lab test results (see form on website.) To be completed by Doctor, Physician's Assistant or Nurse Practitioner.
- Financial arrangements for treatment costs: Please call our Fiscal Office to make financial arrangements early and avoid delays in admission.

Please send the following information when applicable:

- Current Psychiatric Evaluation
- Legal clearance to enter treatment that includes contact names, addresses, phone numbers, fax numbers and e-mail (if available).
- Copy of Court Order including Peniel's reporting requirements, stipulations if client does not complete treatment and contact information during business hours as well as evenings/ weekends/ holidays.

To bring upon entry:

- 30-day supply of approved medications. Unsealed or unauthorized medications are not permitted.
- Personal Identification (Photo ID, Birth Certificate, Social Security Card)
- Follow the Recommended and Restricted Clothing/ Personal Items List (available on website). Please mark clothing with client's initials and inspect for contraband.
- Work resume
- Educational Records (if possible)
- Copy of Marriage License

Please note that all information may be submitted by mail, fax or e-mail with the exception of the photos which should be mailed or e-mailed (not faxed).